



HILLDALE PARISH COUNCIL

You are invited to a Meeting of Hilldale Parish Council

which will take place on

Thursday 5th March 2026, 7.00pm

at Hilldale Village Hall

1. Apologies for Absence
2. Declarations of Interest and Dispensations
 - a. To receive declarations of interest from Councillors in relation to items on the agenda
 - b. To receive written requests for dispensations for disclosable pecuniary interests
 - c. To grant any requests for dispensation as appropriate
3. Public Participation: To adjourn the meeting for a period of public participation.

Any member of the public may speak for up to 5 minutes within the overall time allocated. Please note that any representation or matter raised does not require any response from the Council and should not be debated since no decision can lawfully be made during this time. A member of the public is any person present other than a member or official of the Council. A member or official of the Council may (after the meeting) request a future agenda item be placed setting out what it is the Council is being asked to consider and decide upon.

4. Minutes of the previous meeting - to resolve to approve as a correct record the Minutes of the Council Meeting held on 8th January 2026.
5. Parish Clerks Report (previously circulated).
6. Items for information - reports from outside bodies
 - To consider the e mail from Lancashire County Council re its internal Staff Volunteer Scheme which is looking to identify a small number of one-off projects that would benefit local communities, ideally outdoors or in community centres (e.g., emulsions walls, painting doors, skirting boards, light DIY).
 - To note the e Mail received from Democratic Services regarding the Elections 2026 and LGR Implications for Parish/Town Councils. The Government announced on Monday 16 February that the planned postponement of elections was to be rescinded. Therefore, the Borough Council elections for West Lancashire will be taking place on Thursday 7 May, in combination with any contested Parish areas. As such, the information contained in the briefing note around standalone Parish elections is now obsolete. Borough Poll Cards will be issued and will contain Parish wording were applicable. Costs around polling stations, staffing, and other items will be split if Parish areas are contested. Postal Votes will continue to be issued as a standalone item for contested Parish areas. The Notice of Election will be published on Friday 27 March, and nominations can be accepted between 9am-4pm each working day from Monday 30 March until Thursday 9 April. Nomination packs can be obtained from the Electoral Commission via

<https://www.electoralcommission.org.uk/sites/default/files/2026-02/Nomination%20pack%20PARISH.pdf> or we can provide paper copies on request.

7. To receive an update on the additional SpID site.
8. To receive an update on the accessible picnic bench and the seated bench.
9. To receive an update on the hazel.
10. To receive an update on the village hall kitchen refurbishment project.
11. To receive an update on the Arts Council grant funding for the May 2026 village fair.
12. To discuss unauthorised traffic mirrors that have appeared along Chorley Road and agree a way forward.
13. To confirm the precept for the 2026/27 financial year has been forwarded to WLBC
14. To pass a resolution to agree the Parish Council standing orders
15. To pass a resolution to agree financial regulations
16. To pass a resolution to agree risk management policy statement
17. To pass a resolution to agree the internal auditor and fee
18. To pass a resolution to agree the risk management register
19. To pass a resolution to agree the parish council asset register
20. Planning Matters – to discuss and decide a response (if applicable) to planning applications together with any received after the agenda is published.
21. To receive the budget monitoring report receipts/payments summary to the end of quarter three (2025/26) for members to note.
22. To consider and resolve the Year End Health Check service offered by Scribe.
23. To consider and approve the schedule of accounts for payment.
24. Financial reports – to ratify accounts and authorise payments.
25. Staffing Review – in view of the confidential nature of this item, members of the public and press may be excluded at this point.

Clerk: Trish Grimshaw E mail: Clerk@hilldaleparishcouncil.gov.uk Date: 27.02.26